

Wilkinson School Community Council

Last Meeting of 2013-2014 Wilkinson School Community Council – September 8, 2014

Meeting Minutes - APPROVED

The 2013-2014 Acting Chair Erin Vaillancourt called the meeting to order at 6:30 pm September 2014

In attendance

Faculty & Staff

Allan Kelly (Principal)

Yasmin Buhariwala (VP)

Baty Levy (Teacher Rep)

Susan Jim (Teacher Rep)

Elected Council

Erin Vaillancourt

April Moon

Jill Spellman

Deanna Rosolen

Rob Jefferson

Bruce MacDonald

Catherine Hewlett

Angelina Diassiti

Raihana Ingar

Guests

Amoy Hugh-Pennie

Kathryn Underwood

Natalie Kauffman

Regrets Sent

Elected Council

Sharon Hennessey

Paula Weekes Kahn

Laura Bullard

Missing

Elected Council

Sarah Jane Gillespie

Kris Kearns

Adriatik Alimerkaj

Sabmam Bharuchi

Leanne Jeans

Alison Howson

1. Approval of Minutes

The minutes were read from the June meeting and approved.

2. Approval of Agenda

The agenda for the September meeting was reviewed and approved.

3. Principal's Update – Allan Kelly

- Welcome & thanks to Erin who is acting Chair of the 2013-2014 WSCC.
- Thanks to faculty reps for their attendance over the last academic year.

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- In the absence of the Treasurer, Allan spoke to the budget. The balance hasn't changed significantly and \$11, 232 current balance – healthy balance to move forward.
- All Day Kindergarten update: There are 4 kindergarten classes and everything is going well. Additional staff hired including 4 ECE and 4 lunch room supervisors. The Snack Program isn't up and running yet but will be next week.
- New divider for the gym was installed over the summer.
- New chief care-taker is David Turner.
- EQAO results are in. Administration is currently reviewing in order to plan for the year ahead. More specifics will be presented at a future date but overall results were up from previous years in all areas except for Grade 6 math which is a board level concern and not specific to our school.
- Enrolment is good and it doesn't look like there will be a need to reorganize. April asks what the current population is. It is currently 500 up from 484 in the last academic year. There is the capacity is 650 if required.
- Natalie asks if Wilkinson is a priority school under the Priority Schools Initiative (PSI). This means that permits are free for community organizations. Permits go through the Permits Department.
- Council members and guests congratulate Allan and Yasmin on the first day of school, which included visits by Breakfast Television, the Toronto Police Service and members of the Toronto District School Board.
- Terry Fox Run will take place on October 10th.

4. Dandylion Update – April Moon

- No updates.
- Before- and after- school program enrolment is going well in Room 56. Not at full capacity (20 students).

5. Budget

- As per Principal's Update. Any questions should be brought to next meeting.
- Susan Jim asks if there are funds for additional fans. Allan confirms that he purchased 20 fans a year or so ago. Allan will chat to staff off-line as this is identified as a Health and Safety issue.

6. Current Events

Cross Country – Erin Vaillancourt

- Training is going on right now every morning in the school yard at 8am.

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Pizza Lunches – Jill Spellman

- Collection dates will be 16, 17, 18 September and the first lunch is on the September 26. This date was in error on the forms sent out so a receipt will be given upon enrolment stating the date correction and the list of remaining dates in the cycle.
- Can't send out fundraisers due to CASL and we have a year from legislation implementation to comply [until July 01 2014]. Allan confirms that we need to follow the legislation and Administration is trying to see how it will impact the school going forward. Right now it will be ongoing on a case-by-case basis. April questions whether or not by signing the CASL form if this means that the Council has implied consent. Allan will get clarification and April will follow up with Cathy Dandy at the next Ward meeting. As it stands, Allan will check with the Board representative for approval on anything that falls in a gray area before any communication is emailed out.

Rob motions to table the topic until the next meeting. Approved.

Curriculum Night / Parent Council Elections – Erin Vaillincourt

- Thursday September 18th Elections and ballots will be available at the door for last minute nominations. Rob mentions that he would like to see more fathers on the Council.

Eid Celebration for the Community – Raihana Ingar

- September 27th between 5-8pm. A community celebration welcome to all. Please donate non-perishable food item that will be donated to food bank. In exchange for the food donation, tickets will be issued for donated prizes to be won. Gerald Flack is kindly creating posters to go out. Community can bring halal food to the potluck (no gelatin, no vanilla) Through PSI there is no permit fee for the event the only cost being the insurance (approximately \$40). High school students are encouraged to acquire volunteer hours at this event.

7. Committee Reports

Communications – Rob Jefferson

- Rob confirms that they have purchased web space (free domain name – **wilkinsonps.org**) and a website template. The template has been installed and technical snags are going to be worked out. Twitter feed is **wilkinsonpsorg**.
- Rob mentions that they Communications Committee need help. If anyone knows of anyone who has development, graphic design abilities please encourage him or her to get in touch. Erin mentions that the roles could be filled by anyone in the community; one does not need to be an elected Council member. Rob mentions that one of the stumbling blocks is the

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CASL legislation. Rob thinks that twitter might be the best way to get in touch our Community. Allan questions if there are enough followers. Catherine confirms that an account is currently in place by Joel Krentz and has a good number of followers.

- April requests date of next Communications meeting. Rob confirms that a time needs to be confirmed and Erin states that as communications is a top priority it will be soon.
- Angelina offers to create a quick sheet of information for new families.
- Erin likes this idea and wants also to create an info sheet / email about what is going on day to day. (Basically what goes into announcements each day.)? This would be sent out at the end of each month so that families can prepare for the month ahead.
- Rob speaks to possible concerns and approval process by Administration and Council Executive. Jill adds that turn-around times for approvals should be implemented and adhered to.
- Allan wants to lessen the amount of material that is sent out in hard and soft copy. Rob responds that set dates should be implemented for distributed information. April states that she would be interested in maintaining a calendar for these dates. Decisions need to make in terms of the vehicle of information distribution. April is happy to be supportive of creating a process for this. Rob suggests purchasing a service such as Mailjet. Allan asks for a planned proposal and funding requests to be prepared for the next meeting and Allan understand that realistically we may need to pay for this to get it done in a timely manner.
- Raihana states that some families still require hard copies. Erin and Allan confirm that this will continue unchanged.
- Amoy is a new parent (past Secord parent) who has a daughter in 4th grade Extended French. She does online learning and teaching professionally. She is willing to assist with the Communications Committee.
- Communications Meeting TBD – interested current members/guest April, Deanna, Amoy, Rob, and possibly Catherine (as time permits).

Fundraising – April Moon

- Meeting this Thursday at The One right after drop off (9am). The aim will be to look at where money was made last year and to plan at the abstract level what events will take place in the year ahead. The hope is to get a clear idea how these will fit in with the projected balance to carry forward.
- Deanna asks for confirmation for Art Funding for the year ahead. The hope is that it will remain at \$3500. Erin states that this needs to be confirmed by the newly elected Council.

Greening – Jill Spellman

- Thanks John Hykel for his continued hard work. Confirms John's offer to speak to classes or daycare on native plants.

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Health & Safety – Allan Kelly

- No update.

8. New Business

- Catherine - Lice Checks – Can the Public Health Nurse be brought back. Yasmin will follow up with this.
- Catherine - Basketball Hoops in north east corner– Can they be reinstalled? April mentioned that these had been taken down. Allan and Yasmin mentioned that it was a logistical problem.
- Catherine - Flag – Has a new flag has been installed. Allan confirms yes.
- Natalie - Lunch Hour seating - Do kids have to sit with their classes? Yasmin speaks to this, better for kids to sit with age peers and it is also easier for Administration to locate the children if they are with their classes.
- Erin - Ball Hockey Court plans– Allan confirms classes take turns to play on the courts.
- Erin - Pumpkinfest / Harvestfest – Erin describes the community event where we sell pumpkins, have a BBQ (sponsored by Patti and Franks), free cider, free cookies. Angelina suggests apple bobbing or other casual, fun events.

Motion to adjourn was made at 8:00 pm and was passed unanimously.

Next Meeting - October 06, 2014, at 6:30 pm, Room 3